

Watonga Public Schools
Computer / Network Maintenance request

Building GS MS HS Eagle Other

Teacher's Name _____ Date: _____

Please circle what needs repaired:

Teacher's computer Student's Computer Color Printer

Laser Printer Other (Specify)

List the location of the computer in your classroom that needs repaired:

Comments: _____

Principal's Use Only

Priority of repair 1 2 3 4 5

1 = Low Priority 5 = High Priority

Principal's Comments: _____

Principal's Signature: _____

Date Completed _____ Computer Tech: _____

Repair Notes: _____

